

CONJOINT ORDER N° 078/B<sup>1</sup>/M/2021 / MINEDUB/MINESEC OF 25 AOUT 2021  
 fixing the calendar of the 2021/2022 school year in the Republic of Cameroon.

**THE MINISTER OF BASIC EDUCATION  
 AND  
 THE MINISTER OF SECONDARY EDUCATION,**

Mindful of the Constitution;

Mindful of Decree N° 2011/408 of 9 December 2011 organising the Government, completed and supplemented by Decree N° 2018/190 of 2 March 2018;

Mindful of Decree N° 2012/267 of 11 June 2012 organising the Ministry of Secondary Education;

Mindful of Decree N° 2012/268 of 11 June 2012 organising the Ministry of Basic Education;

Mindful of Decree N° 2018/190 of 2 March 2018 supplementing some provisions of Decree N° 2011/408 of 9 December 2011 organising the Government;

Mindful of Decree N° 2019/001 of 4 January 2019 appointing the Prime Minister, Head of Government;

Mindful of Decree N° 2019/002 of 4 January 2019 reshuffling the Government,

**HEREBY ORDERS AS FOLLOWS:**

**PART I**

**GENERAL PROVISIONS**

**ARTICLE 1.-** The 2020/2021 school year in all government and private schools in the Republic of Cameroon begins on Monday, 06 September 2021 at 7 :30 a.m. and ends on Friday, 29 July 2022 at 3:30 p.m.

**ARTICLE 2.-** (1) Due to the COVID-19 pandemic and other types of humanitarian emergencies reigning in Cameroon, teaching/learning activities will be carried out through face-to-face or through distance learning as the case maybe.

(2) Face-to-face teaching/learning activities are those organised in schools and classrooms for learners of a homogenous or heterogeneous pedagogic level depending on the case.

(3) Distance teaching/learning activities will be deployed in four modalities:

- teaching/learning activities through the internet ;
- teaching/learning activities through the radio ;
- teaching/learning activities through the television ;



- and teaching/learning activities through autodidactic learning booklets for pupils in disadvantaged areas where there is neither access to the internet network nor radio and television signals.

## **PART II**

### **BREAKDOWN OF THE SCHOOL YEAR**

**ARTICLE 3.-** (1) The afore-mentioned school year shall be subdivided into three (03) terms.

(2) The terms mentioned above shall be interspersed with two breaks of two weeks each.

**ARTICLE 4.-** (1)-The break periods shall be as follow:

1<sup>st</sup> break: Friday, 17 December 2021 at 12:00 a.m.

to Monday, 3 January 2022 at 7:30 a.m.

2<sup>nd</sup> break: Friday, 08April 2022 at 3:30 p.m.

to Monday, 25 April 2022 at 7:30 a.m.

(2) Holidays for boarders shall end on the eve of the reopening day before 6:00. p.m.

**ARTICLE 5.-** (1) The period set aside for official and competitive examinations shall run:

- from Monday, 16 May to Friday, 29 July 2022 for basic education,
- from Wednesday, 18 May to Friday, 29 July 2022 for secondary education.

(2) Dates for the conduct of these examinations shall be made public by specific instruments signed by the Minister of Basic Education and the Minister of Secondary Education, each in their own sphere.

## **PART III**

### **PEDAGOGIC ORGANISATION**

#### **Section 1**

##### **Management of school time**

**ARTICLE 6.-** (1) For primary education, teaching/learning activities are organised on a weekly hour volume of 34h30 mns corresponding to 1104h of annual hour volume of teaching/learning activities to be used in the schools operating on a full-time basis while schools operating on a shift system will use a weekly hour volume of 26H40 mns out of an annual hour volume of 853h20 mns.

(2) The hour volumes mentioned above include the time reserved for teaching, breaks, activities of integration initiation as well as evaluation and remediation.

**ARTICLE 7.-** For a rational use of the time allocated for teaching/learning activities, daily hours of the following classes will be respected according to the case.

(1) For classes operating on full-time basis, teaching/learning activities begin at 07: 30am and end at 2:30 pm for all the pupils of levels 1, 2 and 3 observing the first break between 09:30 am and 10 :00am and a second break between 12 :00 pm and 12 : 30 pm.

(2) For classes operating on a two-shift system, teaching / learning activities begin at 07:30 am and end at 12:40 pm for pupils of the morning shift. The classes of the learners of the afternoon shift begin at 1:00 pm and end at 5:30 pm from Mondays to Fridays. On Saturday mornings, these pupils learn from 07:30 am to 12:30 pm.



**ARTICLE 8.** - (1) With reservations on the provisions of article 7 paragraphs (1) and (2) above and considering the plethoric enrolments of pupils coupled up with the unavailability of classrooms and teachers; some schools already practising the classical two-shift system will have to exceptionally practise the daily alternating shift system of cohorts of pupils.

(2) In the application of the two-shift system alternating daily, the cohorts of pupils should use a common classroom in one out of two days so that each of them benefits from three half days of face-to-face classes.

(3) Details on pedagogic and didactic mechanisms for the coverage of school syllabi in these types of classes will be the subject of a specific text to be signed by the Minister of Basic Education.

**ARTICLE 9.** - Teaching/Learning activities shall be organised into thirty-six (36) weeks, for a minimum of 35 hours of classes per week (the case of SGE), with co-curricular activities included. That is to say 420 hours per term for a total of 1260 hours for the whole year, from which 210 hours shall be deducted for evaluation, which results in 1050 hours for teaching/ learning activities. Whatever the case, teaching /learning and remediation activities shall be covered within a minimum of 900 hours.

**ARTICLE 10.** - Remediation is an integral part of teaching /learning activities.

**ARTICLE 11.** - Co curricular activities will be carried out on Wednesday afternoons from 12:30 pm to 3:00 pm for full-time schools and on Saturday mornings from 8:00am to 11 :00 am for two-shift schools.

**ARTICLE 12.** - The periods allocated for the activities contained in articles 6, 7, 8 and 9 above are delimited as follow.

1<sup>st</sup> Term: from Monday, 6 September to Friday, 26 November 2021

2<sup>nd</sup> Term: from Monday, 29 November to Friday 17 December 2021 for the first part

from Monday, 3 January to Friday 04, March 2022 for the second part

3<sup>rd</sup> Term: from Monday 7 March to Friday 8 April 2022 for the first part

from Monday, 25 April to Friday, 10 June 2022 for the second part

**ARTICLE 13.** - (1) In all schools, each term will be for systematic teaching/learning activities, initiation to the integration of learning achievements for the solving of complex and significant problems of daily life, evaluation (diagnostic, formative and summative) of all learning, marking of papers, remediation of the learning difficulties of pupils and the teaching practice of student teachers.

(2) For each term, the school administration shall ensure the full coverage of syllabi, the organisation of evaluations in the form of supervised tests that could be harmonised or standardised for classes of the same level, the organisation of remedial activities, as well as for production of progress reports.

## Section 2

### Management of class enrolments

**ARTICLE 14.** - With reservations on the evolution of the COVID-19 pandemic, class enrolments should be more than 60 pupils.

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### **Section 3**

#### **Management of evaluations**

**ARTICLE 15.-** (1) For primary education, pupils will be evaluated in a continuous manner as the lessons of each subject are taught in the form of supervised class tests or homework which will be marked according to modality chosen by the teacher.

(2) At the end of the week, tests are administered on fundamental subjects (French, English and Mathematics).

(3) At the end of every month, each cell of the three levels, under the coordination of the head teacher, organises a monthly evaluation on the basic knowledge, notably, languages (French/English), Mathematics, Science and Technology, the second official language and ICT.

(3) At the end of each term, an examination on all the subjects taught in each class is organised by the pedagogic cells of the levels under the coordination of the head teacher.

(4) At the end of the school year, annual examinations organised for each class. The questions of this evaluation will be based on the entire annual syllabi of the classes concerned and the questions will be set by the coordinating inspection of teaching and forwarded by the Regional Delegate of Basic Education to the schools through the care of the Divisional Delegates and Sub-divisional Inspectors of Basic Education.

**ARTICLE 16.-** All the individual or group productions of pupils, within the framework of continuous assessment, supervised assignments or homework, specific group tasks, weekly and monthly control tests, end of term and school year examinations should be carefully marked by the teacher and compiled in a portfolio which will be given to parents, from time to time, to visa and resubmit it to the schools on time.

(1) For Secondary Education, each marked script should bear the student's name, the level, the competence and appraisal of the level of acquisition of the competence being developed. In the case of a failure, the pedagogic problem shall be identified and mentioned on the student's script. The marked script bearing the school stamp shall be returned to the class teacher after signature of parent/guardian within one week. This script is returned to the student after verification by the teacher.

(2) For Secondary Education, the competent pedagogic services in schools are responsible for elaborating an evaluation calendar based on the planning agreed on during the departmental meetings. They also ensure its follow up.

(3) Summative evaluations shall, under no circumstances, lead to casual holidays for pupils/students who are not concerned by such an exercise.

**ARTICLE 17.-** (1) The following activities will take place at the end of each term :

- *In schools.*

- a) The recording of pupils'/students' marks in report cards by each teacher;
- b) The calculation of averages, filling of marks and distribution of report cards to pupils/students by the Class Master or Class Teacher;
- c) Consultation meetings between the school administration and the Class Masters or Class Teachers, on the one hand, and Heads of Department or Level Coordinators, on the other hand, in the primary and secondary schools respectively.

(2) Progress records in the form of report cards carrying the general remarks of the Class Master or Class Teacher and duly signed by the principal or head teacher shall be distributed to students/pupils on the last day of each term. These report cards, duly signed by parents or guardians, shall be returned to school upon resumption of schools



- *In the devolved services of the Ministry of Basic Education.*

- a) Concertation meetings shall be organised with the Sub-divisional Inspector, the Divisional and Regional Delegates with the team of Pedagogic Inspectors in order to take stock of the learning achievements of pupils and bring out remediation avenues to overcome the learning difficulties of pupils
- b) Statistical synthesis related to programme coverage, learners output with particular emphasis on fundamental subjects, the state of pupils and teachers' frequencies shall be presented and analysed in view of improving on classroom practices and determining priority intervention areas.

**ARTICLE 18.-** The statistical synthesis cited in article 16 above will be submitted to the hierarchy within 08 days after the holding of such meetings for exploitation and validation of the measures taken at the local level.

**ARTICLE 19.-** At the end of each term, the school administration shall organise a session of pedagogic follow-up activities including the following:

(1) An analysis of the results for each class, in a class council meeting presided over by the Principal/Head Teacher or any top-ranking official in the school. This meeting shall be an opportunity to assess the following aspects:

- the coverage rate of the class teaching periods in relation to the school year;
  - the coverage rate of syllabi with regard to the school year.
  - the assiduity rate of the students/pupils,
  - the coverage rate of practicals in laboratories, specialised halls and workshops in light of annual estimates;
  - the success rate per subject
  - the general class average ;
  - the recurrent pedagogic problem ;
  - the rate of comprehensive development of nursery school pupils
- The organisation of a teaching council day in view of analysing result per class on the one hand and setting new objectives as well as the strategies to attain them on the other hand. The reports of such councils as well as the checklist on the follow-up of teaching will be forwarded to the Regional Delegate with a copy given to the Divisional Delegate within the same period. Pedagogic Advisers and Regional Pedagogic Inspectors are in charge of exploiting these reports. Conclusions will be forwarded to the central services within 08 days.

(2) At the end of the school year, a general report on all the pedagogic dispositions contained in this order are awaited in the central services.

**ARTICLE 20.-** The last 2 (two) days before the holidays are set aside, amongst other activities, for the pedagogic follow-up mentioned in Article (18) above.

**ARTICLE 21.-** (1) End-of-year evaluation shall be subjected to an internal organisation within each school or sub-divisional inspectorate. For examination classes, questions shall be set following the official examination formats. For intermediary classes, evaluations shall be based on the annual school syllabus duly communicated to pupils/students.

(2) The period that is set aside for the aforementioned examinations and for marking spreads from Monday, 09 May to Friday, 27 May 2022. Mindful of the provisions of (1) above, no other end-of-term examination shall be organised.



**ARTICLE 22.-** (1) The section of the report booklet coming up after each term shall summarise results in the form of a report card.

(2) The report card that comes after the third term shall be a summary of the averages of all the modules of that level and shall bear the decision of the end-of-year class council.

(3) Each page of the report booklet mentioned above must carry the pupil's/student's marks, the name, date of birth, the class of the pupil/student as well as the indication "REPEATING" or "NOT REPEATING". Beside each subject, space shall be provided for recording the competences developed during the term, the marks and the appreciations.

(4) The marks recorded in the report booklet, for the pupils/students of a class, shall also be recorded on a master sheet by each teacher, for the school archives.

Any other form of marks preservation shall serve only as a back-up to the master sheet, which is most authentic.

**ARTICLE 23.-** Unless otherwise provided for by separate instruments governing continual assessment in nursery, primary and secondary education, the end-of-year average for each pupil/student shall be calculated on the basis of the sum of averages of three (3) terms divided by three (3).

#### **PART IV**

#### **OTHER PROVISIONS**

**ARTICLE 24.-** (1) The general assembly or school council shall hold no later than the last Friday before the reopening of the 2021/2022 school year for the first terms and the first Friday after reopening of schools for the other two terms.

(2) Departmental meetings/class councils shall hold at the beginning and at the end of each term. Nevertheless the Head of Department/pedagogic animator of any other competent teacher can summon an extraordinary departmental meeting when need arises.

**ARTICLE 25.-** Several days that particularly attract the attention of our education system are celebrated according to the table below:

<b>DATE</b>	<b>DAY</b>
Tuesday, 5 October 2021	The World Teachers' Day
Friday, 1 October, 2021	The National Day for the Promotion of Didactic material produced from local and/or recycled Materials
Friday, 15 October 2021	Global Hand washing Day with water and soap
Friday, 22 October 2021	The National Guidance and Counselling Day
Thursday, 18 November 2021	The International Day of Philosophy
From Friday, 28 January to Friday, 04 February 2022	The National Week of Bilingualism, classes shall be suspended only on Friday, 25 February 2022
From Monday, 7 to Friday, 11 February 2022	Youth Week
Monday, 21 February 2022	The International Day of the Mother Tongue
Friday, 11 March 2022	The National Day of Arts in schools
From Thursday 10, to Friday, 11 March 2022	"Open Days"
Monday, 14 March 2022	The Commonwealth Day
Sunday, 20 March 2022	The "Francophonie" Day

**ARTICLE 26:** - The pre-testing examination shall be organised all over the National Territory from Thursday, 28 to Friday, 29 April 2022.



**ARTICLE 27.-** (1) Sports and Physical Education practicals shall be organised all over the National Territory from Monday, 25 April to Friday, 13 May 2022.

(2) However, in case the COVID-19 pandemic persists as an urgent public health challenge, the candidates sitting official examinations such as CEP and FSLC will exclusively take Sports and Physical Education (SPE) by writing.

**ARTICLE 28.-** With reservations on the evolution of the COVID-19 pandemic, FENASSCO games leagues A and B will hold in the second period of the interruption of classes.

**ARTICLE 29.-** (1) Holidays for the teaching personnel of Nursery schools, Primary schools, secondary schools as well as teacher education shall begin on Monday, 1st August 2022 for the 2021/2022 school year.

(2) The 2022/2023 school year shall resume on the following dates.

- on Monday, 29 August 2022 at 7:30 a.m. for the administrative staff
- on Wednesday, 31 August 2022 at 7:30 a.m. for the teaching staff;
- on Monday, 5 September 2022 at 7:30 a.m. for pupils and students

**ARTICLE 30.-** By derogation of Article 29 above, pupils and students who are involved in official examinations shall go on holidays on Friday, 10 June 2022 at 14:00h.

## **PART V**

### **FINAL PROVISIONS**

**ARTICLE 31.-** (1) Apart from official public holidays and those ordered by the Head of State, any other suspension of classes shall first be authorised exclusively, by the Minister of Basic Education or the Minister of Secondary Education; subject to modifications decided by the Prime Minister Head of the Government depending on the evolution of the COVID- 19 pandemic.

(2) In any case, the total number of teaching/lesson hours per pupil/student shall not be less than 900 hours, excluding the time set aside for evaluations.

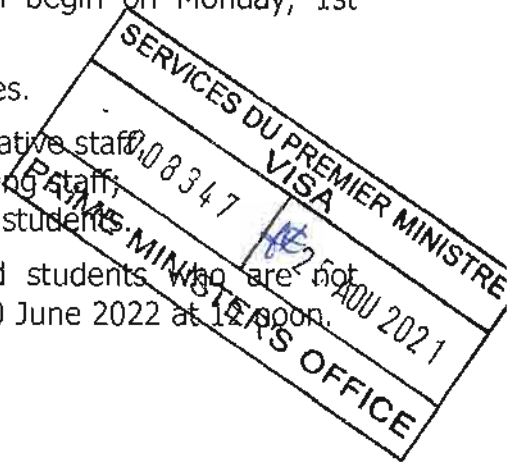
**ARTICLE 32.-** (1) Official examination levies for the 2020 session shall compulsorily be collected during school reopening by head teachers for MINEDUB and by selected digital money operators following the memoranda of understanding signed with MINESEC in compliance with Instruction No 18/00000000951/1/MINFI/DGTCFN/CLC of 22 November 2018 on the accounting of revenues collected and deposited by mobile telephone and money transfer operators relating to the payment of tuition and examination fees on behalf of MINESEC.

(2) These fees shall be deposited in bank accounts opened for this purpose not later than Monday, 2 November 2021 for MINEDUB and 48 hours after collection by the operators concerned in the unique Treasury Account opened at the Central Account Office of the Treasury for MINESEC.

(3) The fees referred to in Paragraph (1) above shall be those in force as at the 2021 examination session, except those relating to the Brevet des Techniciens (BT) in Hotel Management, Grade One. Technical Teacher Certificate (CAPIET) and, Grade One Primary and Nursery Teacher Certificate (CAPIEMP).

(4) Stamp duties for this exercise that are not included in the aforementioned fees shall be recovered following conditions laid down by the Minister of Finance



**ARTICLE 33.-** The Secretaries General, Inspectors General of Services, Inspectors General of education, Inspectors Coordinator General, Directors in the Central



Administration, the Director of the Baccalauréat board, the Registrar of the GCE Board, National Secretaries of Private Education Organisations, Regional and Divisional Delegates of Education, Education Secretaries, sub-divisional inspectors, Principals and Head teachers shall, each in their own sphere, be charged with the strict implementation of this Order which shall be recorded and published in the Official Gazette in English and French.

Yaounde, the 25 AOUT 2021

**THE MINISTER OF BASIC  
EDUCATION,**



**Laurent Serge ETOUNDI NGOA**

**THE MINISTER OF SECONDARY  
EDUCATION,**



**NALOVA LYONGA**

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**APPENDIX**  
**CALENDRIER DE L'ANNEE SCOLAIRE 2021-2022**  
**2021-2022 SCHOOL YEAR CALENDAR**

N°	SEMAINES/WEEKS	CONTENUS ET INTERRUPTIONS DES CLASSES/CONTENTS AND BREAK PERIODS	OBSERVATIONS/REMARKS		
<b>1<sup>er</sup> TRIMESTRE/1st TERM</b>					
01	06 sept - 10 Sept 2021	<b>APPRENTISSAGE DES RESSOURCES / KNOWLEDGE ACQUISITION</b> <b>ACTIVITES D'INTEGRATION/ASSIMILATION ACTIVITIES (soit 420 heures d'enseignement / apprentissage minimum/ At least 420 teaching/ learning hours)</b> <b>EVALUATIONS/ASSESSMENT</b> <b>REMIEDIATION/ REMEDIAL WORK</b>	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile, Remedial work must be done imperatively after evaluation. La période des évaluations n'est pas impérative. Chaque établissement s'adaptera en fonction de son évolution. Les remédiations par contre doivent se faire impérativement après les évaluations		
02	13 sept - 17 Sept 2021				
03	20 sept - 24 Sept 2021				
04	27 sept - 01 Oct 2021				
05	04 oct- 08 Oct 2021				
06	11 oct- 15 Oct 2021				
07	18 oct - 22 Oct 2021				
08	25 oct - 29 Oct 2021				
09	01 nov - 05 Nov 2021				
10	08 nov -12 Nov 2021				
11	15 nov - 19 Nov 2021				
12	22 nov - 26 Nov 2021				
<b>2<sup>e</sup> TRIMESTRE/2nd TERM</b>					
01	29 nov - 03 Dec 2021	<b>APPRENTISSAGE DES RESSOURCES/ KNOWLEDGE ACQUISITION</b> <b>ACTIVITES D'INTEGRATION/ASSIMILATIONACTIVITIES</b>			
02	06 dec - 10 Dec 2021				
03	13 dec - 17 Dec 2021				
17dec 2021 - 03 jan 2022 1 <sup>ère</sup> INTERRUPTION/1st BREAK					
04	03 jan - 07 Jan 2022	<b>APPRENTISSAGE DES RESSOURCES /KNOWLEDGE ACQUISITION</b> <b>ACTIVITES D'INTEGRATION/ASSIMILATION ACTIVITIES (soit420heuresd'enseignement / apprentissage minimum/ At least 420 teaching/ learning hours)</b> <b>EVALUATIONS/ ASSESMENT</b> <b>REMIEDIATION/ REMEDIAL WORK</b> <i>Semaine de la jeunesse/Youth Week : 7-11 fév/Feb 2022</i> <i>Semaine nationale du bilinguisme/National Week of Bilingualism : 28 Jan -04 fév/Feb 2022</i>	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile, remedial work must be done imperatively after evaluation. La période des évaluations n'est pas impérative. Chaque établissement s'adaptera en fonction de son évolution. Les remédiations par contre doivent se faire impérativement après les évaluations		
05	10 jan - 14 Jan 2022				
06	17 jan - 21 Jan 2022				
07	24 jan - 28 Jan 2022				
08	31 jan - 04 fév/Feb 2022				
09	07 fév/Feb - 11 fév/Feb2022				
10	14 fév/Feb- 18 fév/Feb 2022				
11	21 fév/Feb- 25 fév/Feb 2022				
12	28 fév/Feb - 04 mar2022				
<b>3<sup>e</sup> TRIMESTRE/3rd TERM</b>					
01	07 mar - 11 Mar 2022			<b>APPRENTISSAGE DES RESSOURCES / KNOWLEDGE ACQUISITION</b> <b>ACTIVITES D'INTEGRATION/ ASSIMILATION ACTIVITIES ;</b> <b>ÉVALUATIONS/ ASSESSMENTS</b> <b>REMIEDIATION/REMEDIAL WORK</b> (soit175heures, d'enseignement / apprentissage minimum / At least 420 teaching/ learning hours)	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile remedial work must be done imperatively after evaluation. La période des évaluations n'est pas impérative. Chaque établissement s'adaptera en fonction de son évolution. Les remédiations par contre doivent se faire impérativement après les évaluations
02	14 mar - 18 Mar 2022				
03	21 mar-25 Mar2022				
04	28 Mar -01 avr /Apr2022				
05	04 avr/Apr - 08 avr/Apr2022				
08 - 25 avr/apr2022 : 2 <sup>ème</sup> INTERRUPTION/2nd BREAK (Pâques/Easter : 17 avril/April 2022)					
06	25 avr/Apr - 29 avr/Apr 2022	<b>APPRENTISSAGE DES RESSOURCES-TEACHING/ KNOWLEDGE ACQUISITION;</b> <b>ACTIVITES D'INTEGRATION/ ASSIMILATION ACTIVITIES;</b> <b>ÉVALUATIONS/ ASSESSMENTS (soit 245 heures d'enseignement / apprentissage minimum At least 245 teaching/ learning hours)</b> <i>Ramadan : 03/ 04 mai/May 2022</i> <i>Fête nationale/National Day : 28 Mai/May 2022</i> <i>Ascension : 26 Mai/May 2022</i>	The evaluation period is not imposed. Each school shall adapt according to its syllabus coverage. Meanwhile, Remedial work must be done imperatively after evaluation. La période des évaluations n'est pas impérative. Chaque établissement s'adaptera en fonction de son évolution. Les remédiations par contre doivent se faire impérativement après les évaluations.		
07	02 mai/May - 06 mai/May 2022				
08	09 mai/May - 13 mai/May 2021				
09	16 mai/May - 20 mai/May 2022				
10	23 mai/May - 27 mai/May 2022				
11	30 mai/May - 03 juin/June 2022				
12	06 juin/June - 10 juin/June 2022				
Du 30 mai/May - 31 juil/Jul 2021 : EXAMENS OFFICIELS ET RESULTATS/OFFICIAL EXAMINATIONS AND RESULTS					
Du 1 <sup>er</sup> - 31 aout/Aug 2022 : CONGE DU PERSONNEL ENSEIGNANT/ HOLYDAYS FOR TEACHING STAFF					

